

CONSTITUTION
INTERNATIONAL ASSOCIATION OF APPROVED BASKETBALL OFFICIALS, INC.

ARTICLE I—NAME

The name of the association shall be the **INTERNATIONAL ASSOCIATION OF APPROVED BASKETBALL OFFICIALS, INC.**, hereinafter referred to as *the Association* or *IAABO*.

ARTICLE II—PURPOSE

The purpose of the Association shall be:

1. To educate, train, develop, and provide continuous instruction for basketball officials
2. To promote the welfare of the game of basketball, its players, and officials
3. To maintain the highest standard of basketball officiating
4. To encourage the spirit of fair play and sportsmanship
5. To have available at all times an adequate number of thoroughly trained and capable officials
6. To cooperate with all organizations officially connected with the game of basketball in furthering its interests and ideals.

ARTICLE III—MEMBERSHIP

Section 1. ASSOCIATION

The Association shall be composed of all duly qualified and regularly approved members currently in good standing with Boards, and Individual members currently in good standing with the International Office, who are affiliated with this Association in a manner prescribed in this Constitution. As used in this Constitution, words of any gender shall be construed to include any other gender, and words in the singular number shall be construed to include the plural, unless the context otherwise requires.

Section 2. CLASSES OF MEMBERS

Chartered Boards shall classify their members as follows:

- a. **ACTIVE/OFFICIATING (AO)**. Active member—duly registered to officiate in compliance with Section 4.
- b. **ACTIVE/NON-OFFICIATING (AN)**. Active member—non-officiating.
- c. **DUAL (D)**. Active members in good standing with their Parent Board may apply for Dual membership to (an)other Board(s) which may grant them membership as a Dual member. Such Dual member shall have all the privileges of the Board(s) to which they have been granted Dual member status, except that each Board may determine for itself if Dual members may vote and/or hold office. Dual members shall not be subject to any rules or regulations greater than that required of a regular member of the Board. Note: A Dual member must meet all of the requirements of his/her Parent Board and such meeting attendance requirements as stipulated by the Dual Board(s).
- d. **COLLEGIATE BASKETBALL OFFICIALS BOARD (CB)**. Active and non-officiating member who has completed the CB membership requirements as set out in Section 3.
- e. **IAABO LIFE (IL)**. Elected by the Executive Committee following evaluation, screening, and recommendation by the Life Membership Committee in accordance with the requirements set forth in the Handbook and with no restrictions as to the number elected from any geographical area.
- f. **IAABO HONORARY (IH)**. Elected by the International Assembly in accordance with the requirements set forth in the Handbook and with no restrictions as to the number elected from any geographical area.
- g. **BOARD LIFE (BL)**. Elected by their respective Board in accordance with the requirements as set

forth in the Board's Constitution.

h. BOARD HONORARY (BH). Elected by the respective Board in accordance with the requirements as set forth in the Board's Constitution.

Section 3. QUALIFICATIONS FOR MEMBERSHIP

Any person who meets the requirements set forth in this Article is eligible for membership in the Association. Any person of good character over the age of 18 years (over the age of 21 years for a Collegiate Basketball Officials Board) is eligible to file a membership application with an Area Board in the designated territory of the applicant's residence, a Collegiate Basketball Officials Board, or, the Association office. A person eligible for membership who applies to an Area Board must complete a membership application in the form prescribed by the Area Board. The Area Board, and/or the Association, may require the applicant to furnish additional information and/or authorize such inquiries as appropriate and sufficient to determine whether the initial qualifications stated above are met. Such inquiries may include, but are not limited to, investigative background reports and reports commissioned by recognized governing bodies or other entities.

A person eligible for membership may apply for membership directly to the Association Office for designation to an Area Board, or, for classification as an Individual member. If an Area Board is located or formed in the territory where an Individual member resides or if an Individual member relocates to a territory under the jurisdiction of an Area Board, they shall become a member of such Board at such time as the International Office transfers their membership to the appropriate Area Board. Thereafter, the member shall meet all requirements of the Area Board to which they transferred. Thereafter, the member shall meet all requirements of the Area Board to which they are transferred.

CB membership is open to any member over the age of twenty-one (21) years who has had at least three (3) years' experience officiating basketball at the varsity high school or college level(s) as an active official on the officiating staff of a recognized college basketball coordinator or supervisor. Such person shall file an application for membership with a recognized CB Board as provided herein. The CB Board involved, and/or the Association shall require the applicant to furnish additional information and/or authorize such inquiries as appropriate and sufficient to determine whether the CB membership qualifications are met. The provisions of Sections 4, 5, 8, and 12 of this Article shall not apply to CB members.

Section 4. ADMISSION TO MEMBERSHIP

- a. Membership.** Active/Officiating Membership is open to applicants eighteen (18) years of age or older who establish a satisfactory record of health and character; and file a written application in the form prescribed by the Area Board or the Association office. In addition to the requirements set forth below, qualified applicants must pass the IAABO Examination with a passing grade of eighty percent (80%).
- b. Floor Training.** Those applicants who pass the IAABO examination shall be eligible to participate in floor training as administered by the Area Board.
- c. Additional Requirements—Option of Area Board.** In addition to the foregoing, applicants must pass all testing requirements, comply with all attendance requirements, pay all dues and assessments, and otherwise comply with all requirements established by the Parent Board to which the application is made.
- d. Registration.** Every applicant who passes the IAABO examination, the IAABO floor training as administered by the Area Board, any applicable oral examinations or other evaluation criteria, complies with meeting and attendance requirements, and pays the appropriate dues, shall be registered with the Association office as an Active/Officiating (AO) member. Area boards shall collect the international registration fee, remit the international registration fee, and register members with the Association office.
- e. Waiver.** An applicant who has had at least three (3) years' experience officiating basketball at the sub-varsity high school or college level and has been certified by a duly qualified commissioner or Association, may be admitted as an Active/Officiating member. The Parent Board may waive the requirements of Subsections b, c and/or d above.

f. Optional Examination Procedure. Those applicants who fail to attain a score on the IAABO examination of eighty percent (80%) may, at the option of the applicant's Area Board, participate in the IAABO floor training as determined by the Area Board and take an alternate IAABO examination. The date(s) of the alternate IAABO examination shall be determined by the Area Board. In the event the Association office administers the alternate IAABO examination to the applicant, the Association office shall determine the date of such test.

Section 5. EXAMINATION

Every Active/Officiating member shall take an annual examination. Boards have the option of using either the annual or refresher examination for this purpose. Each Area Board may use the results of the examination as it feels will be most beneficial for the interest of the Board and members.

Section 6. TERM OF MEMBERSHIP

Subsequently, and as long as such member shall remain in good standing according to the regulations and other criteria of their Area Board, they shall be entitled, except for the permissible limitation stated in Section 2(c) of Article III concerning Dual members, to all the rights and privileges of membership and shall be bound by the rules and regulations expressed herein and by the Rules and Constitution and By-Laws of his/her Board.

Section 7. LAPSED MEMBERSHIP

A member whose name is dropped from the membership rolls by reason of resignation or failure to pay dues may reinstate their membership within two years of termination thereof by written application to their Parent Board. The Parent Board involved may impose such requirements as provided in its By-Laws as a condition for granting of the member's request for reinstatement, including, but not limited to, a written or practical test in order to reinstate membership. If reinstatement is sought by a member whose name was dropped from the membership rolls by reason of failure to pay dues, their Parent Board shall require payment of all delinquent dues and assessments.

Section 8. REQUIRED ATTENDANCE

All Active/Officiating (AO) members of this Association shall be required to attend not less than three meetings of their Board immediately before or during a basketball season, at least one of which shall be a designated interpretation meeting.

Section 9. FINANCIAL OBLIGATION

Members shall be required to pay all dues, fines, and assessments to their Boards, or through such Boards to the Association by designated due dates.

Section 10. GOVERNING AUTHORITY

Members shall comply with the requirements of this Constitution and the Constitution and By-Laws of their own Boards.

Section 11. RIGHTS OF MEMBERS.

Members may wear the official uniform; annually receive a membership card and the Handbook; officiate with other members of this Association; and shall receive such other benefits as may be provided by the Association or its Boards. There are no restrictions upon members as to where they function.

Section 12. ACCEPTANCE OF TRANSFER

With the exception of CB Board(s), a Board must accept a member who, because of a change in their legal residence, comes within the jurisdiction of such Board. Such member must be in good standing and shall have the same status of membership as they had at the time of the transfer and shall be subject to the rules and regulations of the Board to which they transfer. If at the time of the transfer, the transferring member has paid

International dues to the Board from which they are transferring, the transferring member shall not be required to pay additional International dues for that year. However, the transferring member shall be subject to the same assessments which the new Board requires of its members.

Section 13. TRANSFER OF AUTHORITY

The secretary of the Board from which a member is transferring, shall notify the secretary of the Board into whose jurisdiction the member is transferring, as well as the Executive Director, of such transfer. Such notification shall include the status of the member and any other information which the secretary deems necessary.

Section 14. MEMBER'S STANDING

A Board may not accept into membership a member who is not in good standing with the Association and the Board from which they are transferring.

Section 15. GROUNDS FOR DISCIPLINE

For the failure to comply with the Constitution of the Association, the Constitution or By-Laws of a chartered board, or regulation(s) of the Association, a member's Area, District, Collegiate, or State Board, delinquency in the payment of dues, assessments or fines; or for any other conduct conclusively established to be contrary to the best interests of the Association or a chartered board, or conduct which reflects discredit upon the Association or a chartered board; and subject to the provisions of Sections 16-18 of this Constitution, a member may be suspended for not more than one year, expelled, and/or fined. Conduct which reflects discredit upon the Association or a chartered board includes, but is not limited to: (1) failure to comply with any Association or chartered board requirements imposed on members to authorize, on a periodic basis, the inquiries required of applicants for membership as per Section 3 above; and/or (2) conduct reflecting a failure to meet continuing requirements of chartered board membership as documented in investigative background reports and/or other investigation reports. All suspensions and expulsions of members from an Area, District, or Collegiate Board shall be promptly reported by the Board to the Executive Director, who shall inform all affected dual and parent boards of the suspension or expulsion. No member who is suspended or expelled from an Area, District, or Collegiate Board shall be deemed to be in good standing with any dual or parent board unless and until: (1) The member is reinstated to membership by the Board imposing the suspension or expulsion; (2) The member is reinstated to membership at the direction of a State Board following a successful appeal; or, (3) The member is reinstated to membership at the direction of the Executive Committee following a successful appeal. Should a suspended or expelled member be reinstated to membership in an Area, District, or Collegiate Board, their membership with their parent and/or dual board(s) shall be reinstated as applicable. An expelled member desiring reinstatement to membership in the Association shall successfully complete all requirements of Article III Section 4a through d. No waiver or optional examination procedures are permitted.

Section 16. APPEAL

Any member who has been suspended or expelled by a Board may appeal such suspension or expulsion to a District and then a State Board (if the Area Board is affiliated with a District and/or State Board). Following the disposition of all appeals to the local, District, and State boards, the Board involved shall notify the appealing member and the Executive Director. Within 30 days following such notification the suspended or expelled member may then appeal directly to the Executive Committee. The Executive Committee shall conduct a plenary hearing on notice to all parties which notice shall set forth the procedure and governing rules for the conduct of the hearing. In appropriate cases, including, but not limited to when an expedited procedure is necessary, the Executive Committee may direct that an appeal hearing be conducted by a telephone conference call or other electronic means, subject to the quorum requirements set out in this Constitution. The statements and testimony presented during the telephone conference call or meeting conducted by other electronic means shall be recorded and reflect that the appeal hearing was conducted by a telephone conference call or by other electronic means at which all parties and participants could simultaneously hear each other. Any action taken in an appeal hearing

held via telephone conference shall be reported by the President at the next regular Executive Committee meeting. All out of pocket costs and expenses associated with the hearing by the Executive Committee shall be apportioned and assessed in such amounts as deemed appropriate by the Executive Committee in its sole discretion. The appellant shall deposit with the Association a deposit for costs or a surety bond, in an amount to be determined by the Executive Director. The decision of the Executive Committee on the appeal shall be final.

Section 17. JURISDICTION

If a Board shall fail to act in the event of a violation of Section 15 of this Article, the Executive Committee may take jurisdiction and enforce the provisions of this Constitution in accordance with Section 18 below.

Section 18. RIGHT OF HEARING

A member charged with a violation of this Constitution or the Constitution of a Chartered Board, or any other violation of rules and regulations governing conduct of members of this Association, shall have the right to be heard in person and shall be notified in writing of the date, time and place of the hearing, the nature of the charge or charges, and the name of the person or persons so charging them. The member charged shall be afforded a reasonable time to prepare for the hearing.

Section 19. DISCIPLINE NOTICE

A suspended or expelled member may not accept assignments or officiate as a member of the Association during the period of suspension or subsequent to the member's name being stricken from the membership rolls as a result of expulsion. The Parent Board or the office of the Executive Director shall keep on file and have available for inspection a current membership roster denoting the status of all members as to eligibility to officiate as a member of the Association. Such membership rolls shall be available for inspection at such reasonable times as determined by a Chartered Board and may, at the option of the Board or the office of the Executive Director, be reproduced and disseminated in printed, electronic, or magnetic form, or via electronic means upon request of individuals or institutions so requesting same.

ARTICLE IV—BOARDS

Section 1. DEFINITIONS

a. Chartered Boards. A Chartered Board shall mean an area, district, state, collegiate, or comparable duly organized officials' organization in good standing in the Association.

b. Area Boards. An Area Board shall be organized in accordance with Section 1c of this Article and shall be assigned a geographical territory by the Executive Committee. Any modifications to the territory of an Area Board must be approved by the Executive Committee, in which case a revised charter reflecting such registered modification shall be issued by the Executive Director to the Area Board(s) affected.

c. District Boards. Two or more Area Boards may combine to form a District Board for administrative purposes. Within a District Board all Area Boards within that district must affiliate with that District Board.

d. State Boards. Two or more District Boards may combine to form a State or comparable geographic Area Board for administrative purposes. (All Boards encompassing a geographical area whose functions are equivalent to a state shall be referred to as State Boards.) Within a State Board all District Boards within that state must affiliate with that State Board. (This applies to those states where a State Board exists.)

e. Parent Boards. A Parent Board is an Area, District, Collegiate, and/or State Board which has jurisdiction over an area where a member resides.

f. Collegiate Basketball Officials Boards. A Collegiate Basketball Officials Board (CB) is comprised of collegiate basketball officials who have completed the Collegiate Basketball Officials Board (CB) requirements of Article III Section 3.

Section 2. BOARD PURPOSE

a. Preamble. Boards shall organize themselves to promote the purposes of this Association within the area of their jurisdiction. They shall conduct regular and interpretation meetings and take such other steps as may be necessary or desirable to increase the effectiveness of the Board and the Association, and to improve officiating technique within the territory.

b. Governing Authority of Boards. Boards shall be subject to the jurisdiction and authority of the Association and the Executive Committee. Where provisions of a Board's Constitution or By-Laws conflict with the Constitution of the Association, the International Association Constitution shall be followed. The policies of the Board and the duties and the privileges of its members must be outlined specifically. Each elected or appointed officer and director of a local board must be a member in good standing of the Association. Chartered Boards shall have the right to formulate their own policies including, but not limited to, voting, working with non-members, IAABO uniforms, and local Board procedures so long as those policies do not conflict with this International Constitution. A copy of the current Constitution and By-Laws of each Board shall be placed on file with the Executive Director.

c. Rights of Boards. Boards shall have the right to utilize the name of the Association in the name of the Board, may acknowledge affiliation of the Board with the Association, and may receive other rights and benefits granted by the Association to its' member boards. The Association and its' Boards are not and shall not be considered joint venturers, partners, legal representatives, or agents of the other. Neither the Association or any of its' boards shall act or represent itself to be acting in any of these capacities. Neither the Association nor any Board shall have the right or power to bind or obligate the other party in any manner and shall not make or represent that it has the power to make any agreement, representation, warranty, or obligation, express or implied, on behalf of the other party. Neither the Association nor its' Boards shall be liable for any act, error, omission, debt, or other liability or obligation of the other party.

Section 3. DUTIES OF BOARDS

a. Financing Boards. Boards shall have the responsibility of collecting and forwarding the International dues or assessments to the Association and shall have the right to levy such charges as may be necessary for the proper functioning of the Board. In the event an Area Board is affiliated with a District and/or State Board, such International dues or assessment may be paid through the District and/or State Boards at the option of the District and/or State Board. Each Board shall have its financial records and accounts reviewed annually by a committee designated by the Board's Board of Directors for that purpose.

b. Representatives to International Assembly. Boards shall select their representatives to serve as members on the International Assembly in accordance with the basis of representation as set forth in this Constitution.

c. Required Meetings. With the exception of CB Boards, Boards shall conduct a minimum of six meetings during a season. At least five of these meetings shall be devoted to rules study and officiating procedure.

d. Education and Training Program. With the exception of CB Boards, each Board shall establish a training program for applicants and members.

e. Designation of Official Interpreter. With the exception of CB Boards, each Board shall elect and/or appoint one of its members to serve as its Official Interpreter for a term of office of such length as is determined by that Board. The Official Interpreter shall attend the annual or a regional conference for Official Interpreters held under the direction of the Association.

f. Duties of Interpreter. Following such conferences, the Official Interpreter shall hold meetings throughout their entire territory in the interest of uniformity and strict interpretation of the rules, the mechanics, and techniques of good officiating before and during the basketball season as a means of educating officials, coaches, players, and others interested in the fundamentals of good officiating. They must at all times present themselves as a representative of IAABO.

g. IAABO Logos. The use of the IAABO logos, the name ‘International Association of Approved Basketball Officials, Inc.’, and the Association’s acronym ‘IAABO’ by boards shall always include the name of the chartered board so as not to confuse communications from the Association with those of any of its’ chartered boards. All communications by a chartered board and its officers, employees, and agents thereof, in correspondence or promotional materials, shall identify the chartered board by the chartered board’s legal name.

Section 4. FORMATION OF AN IAABO BOARD IN A TERRITORY WHERE NO IAABO BOARD IS IN EXISTENCE

Any group of thirty or more Active or Individual IAABO members or persons with at least three (3) years’ experience officiating basketball at the sub-varsity high school or college level and have been certified by a duly qualified commissioner or Association, may apply to the Executive Director for the establishment of a new Area Board in a territory where no chartered board currently exists. The application shall clearly delineate the proposed territory. Note: For good cause shown, applications submitted on behalf of groups having less than thirty persons of like qualifications may be considered by the Executive Director. All applications shall be investigated by the Executive Director who shall report the findings to the Executive Committee. The Executive Committee may undertake its own investigation. Upon a favorable vote of two-thirds of the Executive Committee, the new Area Board shall be established subject to the requirements set forth below. Written notice of the decision of the Executive Committee shall be sent to the group that made such application. If the application is approved, the Executive Director shall request a certified copy of the certificate of formation or other proof of entity together with a roster setting forth the names and addresses of all officers together with a copy of the newly formed board's bylaws or other governing document. Upon receipt of the required documentation in a form satisfactory to the Executive Director, a charter shall be issued to the newly formed board.

Section 5. FORMATION OF AN IAABO BOARD IN A TERRITORY WHERE AN AREA IAABO BOARD PRESENTLY EXISTS

A majority of Active members residing in a discrete geographic area under the jurisdiction of an existing District Board may petition the Board to relinquish the geographic area subject to the Association granting a charter for a new Board to serve a geographic area under the following circumstances: (1) The geographical territory requested must be specifically and clearly delineated and be contiguous and will not fragment the territory of the existing Board; and (2) Not less than 10 members or 10 percent of the Active members, in good standing of the existing Board, whichever is greater, shall sign the petition; and (3) Upon granting of a charter to a new Board as set forth in this Constitution, all members residing within the territory of the new Board shall be entered upon the membership rolls of the new Board which shall then be their Parent Board. Dual membership in the existing Board shall be granted upon request of any member in good standing whose Parent Board membership is transferred as a result of the application of this Section. Petitioners shall include in their petition (a) A specific description of the geographic area for which a charter is requested; (b) A list of names and addresses of all members residing within the geographic area involved; (c) An excerpt from the minutes of the meeting (or a summary of a mail vote) at which a majority of members residing in the geographic area involved approved a petition; (d) A statement that the members executing the petition constitute not less than 10 members or 10 percent of the Active members in good standing of the existing Board, whichever is greater; (e) The name and address of the person to whom notices provided for herein shall be sent; and (f) A statement as to the accuracy of the petition signed by any member of the group of petitioners under oath or affirmation.

The existing Board will examine the merits of the request and make known its findings to the petitioners and the Executive Director within ninety (90) days of such request. If the existing Board approves such request of the petitioners, petitioners then shall make their request to the Executive Director as in Section 4. If the existing Board disapproves such request of the petitioners, petitioners may apply directly to the Executive

Director as in Section 4 except that they shall present a copy of their request to the secretary of the existing Board. The procedure delineated in Article IV; Section 4 of this Constitution shall be followed.

Section 6. MERGER OF EXISTING IAABO BOARDS

When a Chartered Board determines, in accordance with the law of its' jurisdiction, that merger with a contiguous Board is in its' best interest, that Board shall make a formal written request to the Board into which the proposed merger will take place with a copy to the Executive Director. Within ninety days after receipt of the request, the receiving Board shall forward its findings, including a proposed plan of merger, or articles of merger or consolidation as applicable, to the petitioners and the Executive Director. The Executive Director shall forward all documents submitted to the Executive Committee for review and decision at the Executive Committee's next regularly scheduled meeting. If approved by the Executive Committee, and upon completion of the merger or consolidation, the merging Board shall relinquish its charter to the Executive Director. The Executive Director shall issue a revised charter to the receiving Board upon receipt of a certified 'filed' copy of the receiving board's plan of merger or articles of merger or consolidation or other proof of entity.

Section 7. DISCIPLINE OF BOARDS

The charter of an Area, District or State Board may be withdrawn or suspended for cause by a two-thirds vote of the Executive Committee. Upon the withdrawal or suspension of a Board's charter, the Board shall cease utilizing the name 'International Association of Approved Basketball Officials, Inc.' the acronym 'IAABO', and any and all logos of the Association. A Board issued a charter after June 1, 2021, having less than the minimum number of Active members when its' charter was granted, may have its' charter revoked at the discretion of the Executive Committee. A Board issued a charter prior to June 1, 2021, having less than five Active members may have its' charter revoked at the discretion of the Executive Committee.

Section 8. APPEAL

Any Board whose charter has been withdrawn or suspended may appeal such withdrawal or suspension to the Executive Committee.

Section 9. RIGHT OF HEARING

A Board charged with any offense constituting a violation of the IAABO Constitution or established IAABO Policy may be heard by and through its authorized representative or by written statement in its' own defense.

Section 10. DISCIPLINE NOTICE

When a charter of a Board has been withdrawn or suspended, the Executive Director shall notify all of the members of the Board that such Board is no longer a Chartered Board of this Association.

Section 11. ARBITRATION

All chartered Area, District, State, or Collegiate Basketball Officials Boards, and the members thereof, and all Individual Members must submit all claims or controversies affecting the Association or any such Board(s) (except matters covered in Article III, Sections 15-19, and Section 2 of this Article) to arbitration, in accordance with such rules and provisions as may from time to time be promulgated by the Executive Committee. If the Association is a party to the arbitration, then, and in such event, three (3) arbitrators shall be chosen: one by each party and the two arbitrators so selected shall choose a third arbitrator, who shall be engaged by the member or Board initiating the arbitration and serve as the sole arbitrators of the claim or controversy. In all other cases, a single arbitrator shall be chosen by the Executive Committee and engaged by the member or Board instituting the demand for arbitration. In all cases, the decision of the arbitrator(s) shall be final and binding upon all parties and they shall have no recourse to any other tribunal or court. The party demanding arbitration shall deposit with the Association a deposit for costs or a surety bond in an amount to be determined by the Executive Director to cover the Association's anticipated administrative costs and expenses. Such deposit

shall be adjusted appropriately in accordance with the award of the arbitrators, who shall determine the allocation of all costs, expenses and fees associated with the arbitration.

ARTICLE V—FEES, DUES AND ASSESSMENTS

Section 1. BOARD FEES

Boards shall determine their own initiation fees and annual membership dues.

Section 2. INTERNATIONAL FEE

Association dues shall be determined by the Executive Committee each year, with any modifications subject to the approval of the International Assembly.

Section 3. REGISTRATION FEES

A prospective member shall pay the full registration fees of and to that Board where she/he takes her/his examination for membership.

Section 4. SPECIAL MEMBERSHIP FEES

IAABO Life members, elected by the Association, shall be listed in the Handbook without fees.

Section 5. OFFICIAL BOARD LISTS

Each Board secretary shall send complete membership lists, addresses, and classifications of the Board's members to the Executive Director of the Association by May 15 of each year. Each name submitted after May 15 shall be subject to a late registration fee as established by the Executive Committee.

Section 6. BOARD FEES

The charter fee for Boards shall be established by the Executive Committee and is payable upon filing of an application for a charter.

ARTICLE VI—INTERNATIONAL ASSEMBLY

Section 1. DELEGATES

The International Assembly shall consist of the regularly elected Board representatives, the Officers of the Association, Chairpersons and Assistant Chairpersons of the Standing Committees, the members of the Executive Committee and Past Presidents of the Association, and the Chairperson and members of the Nominating Committee, and whenever appointed, the Chairperson of each Ad Hoc Committee. Board representatives will become official delegates of the International Assembly upon presentation of approved credentials of their selection.

Section 2. VOTING

Each delegate to the International Assembly shall be entitled to one vote. No delegate to the International Assembly shall be entitled to more than one vote regardless of offices or positions held. Each Area Board of the Association and each State and District Board in the State of Connecticut and the Commonwealth of Pennsylvania shall designate two members as delegates to the International Assembly. Voting by proxy is not permitted.

Section 3. TERMS

Delegates shall be elected from each Board for a term of one year. Delegates may be elected for successive terms without limitation.

Section 4. JURISDICTION

The International Assembly shall elect the officers and directors of the Association in accordance with this Constitution.

ARTICLE VII—MEETINGS

Section 1. ANNUAL, INTERPRETATION AND EXECUTIVE COMMITTEE MEETINGS

The Association shall conduct an annual meeting at which time the International Assembly and an educational seminar shall be convened on dates and at a place as designated by the Executive Committee. Such meeting(s) may be held partially or solely by means of remote communication. Notice of the date(s), time(s), and place of the annual meeting shall be sent by electronic communication and dissemination to all members to their email addresses on file with the Association, or mailed to the member at the member's address as it appears on the records of the Association; and, published in one of the Association's recognized publications for distribution to members at least thirty (30) days prior to the meeting. In the event of virtual meetings, information on how members may access the meeting remotely or online shall be sent by electronic communication and dissemination to all members to their email addresses on file with the Association or mailed to the member at the member's address as it appears on the records of the Association; and, published in one of the Association's recognized publications for distribution to members at least thirty (30) days prior to the virtual meeting. Committee reports of the standing committees shall be made available to board secretaries on the Association's web site at least thirty (30) days prior to the meeting of the International Assembly. Meetings of the Executive Committee shall be held prior to both the annual meeting and educational seminar. Such meeting(s) may be held partially or solely by means of remote communication.

Section 2. SPECIAL MEETINGS

The President and/or a majority of the members of the Executive Committee may call special meetings of the International Assembly and/or the Executive Committee at times and places to be determined by the Executive Director. Such meeting(s) may be held partially or solely by means of remote communication. Special meetings of the International Assembly may be noticed in the manner set forth in Section 1 of this Article.

Section 3. ORDER OF BUSINESS

The Order of Business and the Agenda for the annual meeting and interpretation meeting shall be prepared by the Executive Director, following consultation with the President, and with the approval of the Executive Committee.

Section 4. QUORUM

A quorum for the transaction of business of the Executive Committee shall be one-half of the voting members of the Executive Committee. A quorum for the transaction of business of the International Assembly shall be seventy-five (75) duly certified and eligible delegates.

Section 5. EXPENSES

Approved expenses of those members who have been duly authorized to attend meetings of the Executive Committee, or to otherwise travel on Executive Committee business shall be paid in accordance with the established policies of the Association. The Chairperson and Assistant Chairperson of each standing committee shall be paid expenses to the meeting of their respective committee in conjunction with the annual meeting of the International Assembly and other meetings of the committee as scheduled with the approval of the President and/or Executive Committee.

ARTICLE VIII—OFFICERS

Section 1. TITLES

The Officers of this Association shall be as follows:

President	Vice-President/Treasurer
President-Elect/Secretary	Past President

Section 2. DUTIES OF PRESIDENT

The President shall preside at all meetings of the Association, the International Assembly, and the Executive Committee, and shall appoint all committees and shall supervise the activity thereof. The chairperson of such committees shall currently be members of or former delegates of the Association.

Section 3. DUTIES OF PRESIDENT-ELECT/SECRETARY

In case of absence or disqualification of the President, the President-Elect/Secretary shall assume the duties of the President. They shall supervise the keeping of minutes of the meetings of the Executive Committee and International Assembly in cooperation with the Executive Director.

Section 4. DUTIES OF VICE-PRESIDENT/TREASURER

In case of absence or disqualification of both the President and President-Elect/Secretary, the Vice-President/Treasurer shall assume the duties of the President. They shall serve as the financial officer of the Association in cooperation with the Executive Director.

Section 5. DUTIES OF PAST PRESIDENT

The Past President shall perform such duties as may from time to time be prescribed by the Executive Committee.

Section 6. TERM OF OFFICE

Subject to the provisions below governing the officers elected in 2023, the term of office of the President shall be for one (1) year. The term of office of the President-Elect/Secretary shall be for one (1) year. The term of office of the Vice-President/Treasurer shall be for one (1) year. The term of office of the Past President shall be for one (1) year. The President shall serve as Past President at the conclusion of their one (1) year term. The President-Elect/Secretary shall serve as President at the conclusion of their one (1) year term. The Vice-President/Treasurer shall serve as President-Elect/Secretary at the conclusion of their one (1) year term.

In the event the 2024 annual meeting is held more than one (1) year into the above officers' terms of office, each respective officer's term shall expire upon the election next held subsequent to the 2023 annual meeting. The term of office of the President elected in 2023 shall be for a term expiring upon the election of the President at the 2024 annual meeting. The term of office of the President-Elect / Secretary elected in 2023 shall be for a term expiring upon the election of the President-Elect / Secretary at the 2024 annual meeting. The term of office of the Vice President / Treasurer elected in 2023 shall be for a term expiring upon the election of Vice President / Treasurer at the 2024 annual meeting. The term of office of the Past President following the election of the President at the 2023 annual meeting shall be for a term expiring upon the election of the President elected in 2024. The President elected in 2023 shall serve as Past President at the conclusion of their term. The President-Elect/Secretary elected in 2023 shall serve as President at the conclusion of their term. The Vice-President/Treasurer elected in 2023 shall serve as President-Elect/Secretary at the conclusion of their term. The provisions of this paragraph shall expire and be of no further effect at the close of the 2024 annual meeting.

Section 7. NOMINATION

At least ninety (90) days before each annual meeting, the President shall appoint a Nominating Committee composed of five (5) delegates to the International Assembly, at least one of whom shall be a Past

President, and cause the Nominating Committee roster to be published in the next issue of one of the Association's publications. At the annual meeting, the Nominating Committee shall report a list of nominees for the elective offices. Additional nominations may be made from the floor by any accredited delegate to the International Assembly. Any member holding an elected office must vacate or otherwise resign their present office before accepting another elected office.

Section 8. ELECTION

Election of officers shall take place at the annual meeting of the Association and newly-elected officers shall take office immediately before adjournment of such meeting. If there shall be more than one nominee for any office, a written ballot shall be taken for that office. When delegates at an annual meeting elect someone to fill an office that has been vacated by resignation or other reason occurring prior to the completion of the term, such election shall be for the period of the original unexpired term.

Section 9. VACANCY

The Executive Committee shall have the power to fill a vacancy in any office, except President, between annual meetings. When the Executive Committee makes an appointment to fill a vacancy, such appointment will be until the first annual meeting following such appointment. In case there is a vacancy in the office of President, the President-Elect/Secretary shall become President.

Section 10. ELIGIBILITY OF OFFICERS

Only members who are or have been delegates to the International Assembly shall be eligible for election as Officers.

Section 11. HONORARY OFFICERS

In addition to the officers listed herein, there shall also be the offices of Honorary President and Honorary Executive Director. The nominee(s) for each of these offices shall be recommended by the Executive Committee to the Nominating Committee in accordance with the procedure on nomination that the Executive Committee shall establish for this purpose. The selectee to each office by the Nominating Committee shall serve for a one-year term and may succeed themselves if recommended for same by the Executive Committee and re-appointed by the Nominating Committee.

ARTICLE IX—EXECUTIVE COMMITTEE

Section 1. MEMBERS OF EXECUTIVE COMMITTEE

The business and affairs of the Association shall be managed under the direction of a board of directors hereinafter known and referred to as the Executive Committee. The Executive Committee shall consist of sixteen (16) Directors (hereinafter referred to as "Director" or "member of the Executive Committee") as follows: the officers of the Association together with twelve (12) Directors elected in accordance with Section 2 of this Article. Only delegates or former delegates to the International Assembly shall be eligible for election to the Executive Committee. Four (4) Directors shall be elected at each annual meeting to serve three (3) year terms.

Directors may succeed themselves. All former Past Presidents shall be non-voting members of the Executive Committee and serve in an advisory capacity. The Executive Committee shall also have the power to fill a vacancy in any of the director positions for the remainder of that director's term.

Section 2. QUALIFICATIONS

In addition to the officers, twelve (12) members of the Association shall be elected to the Executive Committee, subject to the requirements set forth in Section 1 of this Article as follows: one (1) member from each of the twelve (12) geographical regions set forth below shall be elected. Any member of the Executive Committee not in attendance at two consecutive meetings of the Executive Committee without cause shall be replaced by election at the next meeting of the International Assembly.

The geographic regions are as follows:

1. New York
2. Massachusetts and Rhode Island
3. New Jersey
4. Delaware, Ohio, Pennsylvania, and West Virginia
5. Colorado, Kansas, Montana, Nebraska, North Dakota, South Dakota, and Wyoming
6. New Hampshire and Vermont
7. District of Columbia, Maryland, and Virginia,
8. Connecticut
9. All Provinces and Territories of Canada, Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, and Wisconsin
10. Maine
11. Alaska, Arizona, California, Hawaii, Idaho, Nevada, New Mexico, Oregon, Texas, and Washington
12. Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina

Section 3. INTERIM AUTHORITY

All powers of the Association may be exercised by or under authority of the Executive Committee except that it shall have no power to amend this Constitution. A mail vote may be utilized by the Executive Committee to transact necessary business between meetings thereof. When such action is necessary, any member of the Executive Committee may submit such proposition as may be in order, through the Executive Director, to all members of the Executive Committee. Two-thirds of the members of the Executive Committee must register their votes in which case the action of two-thirds of the members of the Executive Committee so voting by mail is the action of the Executive Committee. Meetings of the Executive Committee may be conducted by means of a telephone conference, video conference, or other communications equipment, provided that all persons participating in the meeting can hear each other at the same time.

Section 4. FINANCIAL AUTHORITY

The financial administration of the Association shall be vested in the Executive Committee, which shall submit full reports thereof through the Executive Director. No financial obligations shall be incurred by any officer or committee except as may be authorized by the International Assembly or the Executive Committee.

Section 5. HANDBOOK

The Executive Committee shall annually publish a Handbook of the Association which shall include such information and material as the Executive Committee may deem necessary and advisable.

Section 6. EXECUTIVE DIRECTOR

Upon a two-thirds vote of the entire membership of the Executive Committee, the Executive Committee shall employ an Executive Director who shall be charged with the administration and executive management of the affairs of the Association, subject to review by the Executive Committee. The Executive Committee shall fix the compensation and determine the responsibilities and duties of the Executive Director in accordance with this Constitution and Policy Manual. The terms of employment shall be confirmed by a written contract. In the event of a vacancy in the position of Executive Director, the President shall forthwith appoint an ad hoc search committee to make recommendations to the Executive Committee for filling the vacancy. The Executive Committee may employ such other persons as may be required to properly conduct the business of the Association. The Executive Director shall serve as General Administrator of the Association, attend all meetings of the Executive Committee and the General Assembly, and act as secretary thereof; serve as an ex-officio member of all committees of the Association; maintain records and files relative to all financial and business activities of the Association; collect all membership dues; receive and disburse funds of the Association; maintain membership records; render such reports as shall be required by the officers and Executive Committee;

fulfill all duties in accordance with the applicable employment agreement; and, perform all other usual and necessary functions to administer and manage Association business and further the purposes expressed in this Constitution.

Section 7. OFFICIAL UNIFORM

The Executive Committee shall establish the official uniform of the Association and establish rules regarding its production, sale, and use.

ARTICLE X—COMMITTEES

Section 1. STANDING COMMITTEES

The following shall be the standing committees of the Association:

1. Constitution
2. Life Membership
3. Membership Development
4. Rules Examination
5. Officials Education & Development
6. Women's Coordinating

Section 2. COMMITTEE ORGANIZATION

Except for the Life Membership Committee, as set out herein, there shall be a chairperson and assistant chairperson of each standing committee, as well as a member of the Executive Committee to serve in a non-voting liaison capacity, all of whom shall be appointed by the President.

The Life Membership Committee shall be appointed by the President and comprised as follows:

- a. A chairperson and assistant chairperson, who shall serve in non-voting capacities.
- b. The Executive Director, who shall be a voting member.
- c. Six (6) Life Members appointed by the President shall be voting members. The six (6) Life Members shall be from different geographic regions as provided herein and serve no more than three (3) consecutive years on the committee. The six (6) Life Members appointed at the September 2025 International Assembly meeting shall be as follows: two (2) Life Members appointed for one (1) year terms, two (2) Life Members appointed for two (2) year terms, and, two (2) Life Members appointed for three (3) year terms.

Section 3. OTHER COMMITTEES

The President shall have the authority to appoint such other committees as shall be necessary for the conduct of the business of the Association.

ARTICLE XI—AMENDMENTS

This Constitution may be amended by a two-thirds majority vote of the members of the International Assembly present at any annual in-person or virtual meeting or special in-person or virtual meeting called for that purpose. Proposed amendments shall first be presented to the Constitution Committee. Following approval of the proposed amendment by the Constitution Committee, the proposed amendment shall be presented to the Executive Committee for review and approval. Following approval of the proposed amendment by the Executive Committee, notice of the proposed amendment shall be sent by electronic communication and dissemination to all members of the Association to their email address on file with the Association, or mailed to the member at the member's address as it appears on the records of the Association; and, published in one of the Association's recognized publications for distribution to members at least thirty (30) days prior to such meeting. Constitutional

amendments approved by delegates to the International Assembly shall become effective immediately unless the amendment provides otherwise.

11/24 (Incl. amendments adopted 09.24)